



Gresham Village School and Nursery
Cromer Road
Gresham
Norfolk
NR11 8RF

t: 01263 577349

e: office@greshamvillage.co.uk

headteacher: Marc Goodliffe

Preparation for life's journey

Nursery Admissions and Charging Policy

Policy created by: Marc Goodliffe, Autumn 2020

Review: Autumn 2023

Admissions

Pupils are admitted to the nursery class in the term following their third birthday without reference to ability or aptitude. Parents may opt to send children to nursery from their child's third birthday and either pay for the additional sessions or have funded places if they qualify for two-year old funding. Parents may pay for additional sessions beyond their funded 15 or 30 hours. Admission to the Nursery will not guarantee a place in the Reception class.

Early Education is offered within the national parameters. Sessions are three hours long, but there is no obligation to attend for a full session and this does not affect the funded hours. Sessions are between 8.45am-12.00pm and 12.00pm-3.15pm, although there is an option to attend 7.45am to 5.15pm using our after-school club. Children may not attend more than two sites in a single day.

Early Education is offered to families during school term time only. We work with parents to ensure that as far as possible the hours/sessions that can be taken as free provision are convenient for parents' working hours.

Over Subscription

Where applications exceed the number of places available the following criteria will be applied, in the order set out below, to decide which children to admit: -

1. Children living in the local parishes of Gresham, Aylmerton, East Beckham, Bessingham, Sustead, Metton and Felbrigg.
2. Children from other parishes with brothers and sisters already attending the school.
3. Where there are medical or other grounds for admitting the child.
4. Children from other parishes (on a first come basis established by reference to the receipt of application forms.)

Charging

Government funding is intended to cover the cost to deliver 15 or 30 hours a week of free, high quality, flexible childcare only. It is not intended to cover the cost of meals, consumables, additional hours or additional services.

Additional hours and services will be charged at the current hourly rate where hours are not funded as Early Education by the Local Authority.

Charges for additional services such as trips and school meals will be agreed in advance with families.

The free entitlements will be delivered consistently so that all children accessing any of the free entitlements will receive the same quality and access to provision, regardless of whether they opt to pay for optional hours, services, meals or consumables.

Parents will be invoiced for additional charges through our Parent Mail service.

Inclusion

Please refer to our SEND Policy concerning the SEND support on offer to children and how we support families to choose the right setting for their child with SEND.

We aim to identify all children that may attract any additional funding such as EYPP, DAF, SEND Inclusion Fund and any locally available funding streams with a view to submit a claim/application to support and improve their outcomes.

The Nursery Admission and Charging Policy is issued to all families as part of the registration process. It is also available on our website.